

**AMBEDKAR GANGULY STUDENTS' HOUSE FOR WOMEN**  
**UNIVERSITY OF DELHI**  
**Application Form for Admission**  
2023-24

Please paste recent  
passport size photograph  
attested by the Head of the  
Department/ Principal of  
College.

<b>Form No.</b>
<b>Subject</b>
<b>Semester/Yr.</b>
<b>Faculty/Deptt.</b>

**PARTICULARS OF THE APPLICANT**

1. Application for: Resident/Guest (Put a tick mark on the applicable option)
2. Name: \_\_\_\_\_  
(in block letters)
3. Subject: \_\_\_\_\_ Course: \_\_\_\_\_
4. Semester/Year: \_\_\_\_\_
5. Merit No. \_\_\_\_\_  
(Law faculty students must mention exam roll no, Rank and merit no. separately)
6. Category: UR/ SC/ ST/ PwD/ EWS \_\_\_\_\_
7. Date of Birth: \_\_\_\_\_
8. Blood Group: \_\_\_\_\_
9. Email id. \_\_\_\_\_
10. Phone/Mobile No. \_\_\_\_\_
11. Delhi University Enrolment no: \_\_\_\_\_
12. Duration of Stay in any hostel of the University: \_\_\_\_\_  
(a) Name of Hostel: \_\_\_\_\_ Course: \_\_\_\_\_  
(b) Duration of stay: from: \_\_\_\_\_ to \_\_\_\_\_
13. Filled YES/NO for the Hostel in the form of Admission to the Course (put a tick mark on applicable option.)
14. Correspondence address of the Applicant: \_\_\_\_\_  
\_\_\_\_\_  
City/Town/Village \_\_\_\_\_ State \_\_\_\_\_ Pin code \_\_\_\_\_
15. Permanent address of the Applicant: \_\_\_\_\_  
\_\_\_\_\_  
City/Town/Village \_\_\_\_\_ State \_\_\_\_\_ Pin code \_\_\_\_\_

## PARENTS/GUARDIAN'S INFORMATION

1. Father/Guardian's name \_\_\_\_\_

Occupation: \_\_\_\_\_

Email: \_\_\_\_\_ contact number: \_\_\_\_\_

Correspondence address \_\_\_\_\_

\_\_\_\_\_

City/Town/Village \_\_\_\_\_ State \_\_\_\_\_ Pin code \_\_\_\_\_

2. Mother's name \_\_\_\_\_

Occupation \_\_\_\_\_

Email: \_\_\_\_\_ contact number: \_\_\_\_\_

Correspondence address \_\_\_\_\_

\_\_\_\_\_

City/Town/Village \_\_\_\_\_ State \_\_\_\_\_ Pin code \_\_\_\_\_

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### ANNEXURE-A

#### (In Case Of Employed Parents/Husband) Certificate from Employer of Father/Mother/Guardian of the Applicant

This is to certify that Mr./Mrs. \_\_\_\_\_ Father/ Mother/Husband/Guardian of Ms.  
\_\_\_\_\_ an applicant for admission to Ambedkar- Ganguly Students' House for  
Women, University of Delhi, is working in this office as (designation) \_\_\_\_\_ and  
at present is posted at \_\_\_\_\_ and his/her office address is \_\_\_\_\_

Also certified that Mr./Mrs. \_\_\_\_\_ is presently residing at \_\_\_\_\_

Date \_\_\_\_\_

Signature  
Name & address of office with seal

Note: In case both the parents are employed, two separate certificates from their respective offices are to be submitted.

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### ANNEXURE-B

#### (In Case of Self Employed/Retired Parents/Husband) Certificate from First Class Gazetted Officer currently posted at the Place of Residence of the Applicant

This is to certify that Mr./Mrs. \_\_\_\_\_ Father/Mother/Husband/Guardian of Ms.  
\_\_\_\_\_ an applicant for admission to Ambedkar- Ganguly Students' House for  
Women, University of Delhi, is a person retired from service running business namely \_\_\_\_\_

\_\_\_\_\_ at \_\_\_\_\_

Also certified that Mr./Mrs. \_\_\_\_\_ is presently residing at \_\_\_\_\_

Date \_\_\_\_\_

Signature  
Name & address of office with seal

**CERTIFICATE FROM THE HEAD OF THE DEPARTMENT/PRINCIPAL OF COLLEGE**

This is to certify that Ms. \_\_\_\_\_ is a bonafide, full time student of \_\_\_\_\_ class of the College/Department/Faculty of \_\_\_\_\_ she is neither employed nor an ex-student.

Her position in Admission/Merit List No. I/II/III is Sr. No \_\_\_\_\_ and she has deposited the College/ University fee for the Academic Year 2023-2024 vide Receipt No \_\_\_\_\_

Date: \_\_\_\_\_

**Signature**  
**Seal of the Department/College Faculty**

**FOR M. PHIL./PH.D. STUDENTS ONLY**

(a) Course \_\_\_\_\_ (b) Department \_\_\_\_\_ (c) Faculty \_\_\_\_\_

(d) Year \_\_\_\_\_ (e) Name of Supervisor \_\_\_\_\_ (f) Date of registration \_\_\_\_\_

**To be filled by the Supervisor and to be signed by HOD.**

(i) This is to certify that Ms. \_\_\_\_\_ is enrolled for M. Phil./ Ph. D. in the Department/Faculty of \_\_\_\_\_ and she is a full time bonafide student of the Department.

(ii) This is to verify that progress of research work of Ms. \_\_\_\_\_ M. Phil./Ph.D. student, working under my supervision is (satisfactory/not satisfactory). She may/not be given admission/extension in the Ambedkar Ganguly Students' House for Women.

Date: \_\_\_\_\_

(Signature & Name of the Supervisor)

(Name & Signature of HOD with Official Seal)

## **MEDICAL FITNESS DECLARATION**

1. I declare that I am not suffering from any infectious, chronic or any other disease which makes me unfit for stay in the House.
2. In case I have any medical problem requiring any specific facility in the hostel, the same is indicated along with supporting document.

**Signature of the Applicant**

## **DECLARATION BY THE CANDIDATE**

(Please tick as applicable)

1. This application is being made in full knowledge of my parent/guardian and local guardian.
2. I declare that my parents/husband do/does not reside In National Capital Territory of Delhi/Faridabad/Gurugram/Noida/ Ghaziabad within 70 k.m.
3. I hereby declare that in case I absent myself from the hostel for more than one month without intimation to the Hostel Authorities, the room allotted to me is liable to be vacated by the Hostel Authorities.
4. I hereby declare that I am not employed any full time or part time job.
5. I am not an ex-student of the University of Delhi.
6. I have read the rules and regulations of the Hostel contained in the Handbook of Information & Rules and undertake to abide by them. I shall not plead ignorance of regulations that may be notified from timeto time.
7. I vouch for the correctness of the particulars given by me in the application form. I understand that in case particulars given by me are found to be inauthentic my admission will be cancelled.
8. I declare that I do not possess a Ration card/or my name has not been included in any Ration card in the National Capital Territory.
9. I hereby declare that I shall be responsible for any kind of theft/fire in my room.
10. I undertake to inform the authorities in writing any change in any of the particulars given above as and when they occur.
11. I also undertake to submit myself to the disciplinary jurisdiction of the Vice-Chancellor, the Provost and any other authority of the University, who may be vested with the authority to exercise discipline under the Act, the Statutes and the Ordinances, including XV (B), (C) & (D) and the rules that have been framed there under by the University and the Hostel.
12. I also undertake that the Provost is the final authority in all matters.

**Date** \_\_\_\_\_

**Signature of the Applicant**

**Place** \_\_\_\_\_

**Countersigned by parents/husband/Guardian** \_\_\_\_\_

**Name of the Signatory** \_\_\_\_\_

**FINANCIAL GUARANTEE AND DECLARATION**  
**BY THE PARENTS/GUARDIAN**

1. I certify that the applicant is seeking admission with my consent and that I shall be responsible for her financial liabilities at the Hostel.
2. I permit my ward to avail the facility of Night Out as per Hostel rules, at her own responsibility at the address given by her, after due intimation to the Hostel Office.
3. I appoint the following two persons as Local Guardians for my Ward Ms.\_\_\_\_\_.  
The local guardians may be contacted for any official purpose or emergency that may arise during her stay in the Hostel.

**Local Guardian I**

Name of Local Guardian \_\_\_\_\_

Relationship to Candidate \_\_\_\_\_

Residential Address \_\_\_\_\_

\_\_\_\_\_

Official Address \_\_\_\_\_

Office tel. No. \_\_\_\_\_ Residence tel. No. \_\_\_\_\_

Signature of Local Guardian \_\_\_\_\_

**Local Guardian II**

Name of Local Guardian \_\_\_\_\_

Relationship to Candidate \_\_\_\_\_

Residential Address \_\_\_\_\_

\_\_\_\_\_

Official Address \_\_\_\_\_

Office tel. no. \_\_\_\_\_ Residence tel. no. \_\_\_\_\_

Signature of Local Guardian \_\_\_\_\_

Signature of Mother

Signature of Father/Guardian

Name

Name

Date:

Date:

\*Please note that the local guardians may be contacted for any official purpose or emergency that may arise during the resident's stay in the hostel.

\*Both Local Guardians should not have same residential address and phone numbers.

## BANK ACCOUNT'S DETAIL OF APPLICANT

All financial transactions in the House shall be done electronically. Applicant shall indicate the details of the bank account from which financial transactions shall be done with the House.

1. Name of the account holder \_\_\_\_\_
  2. Bank account no. \_\_\_\_\_
  3. Name of the bank & branch \_\_\_\_\_
  4. IFSC code \_\_\_\_\_
  5. MICR code \_\_\_\_\_
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### For Office use only:

Re admission:                 

Fresh Admission:                 

DSE Quota :     

Reserved Quota:     

Guest Resident: Admitted from \_\_\_\_\_ to \_\_\_\_\_

Extension from \_\_\_\_\_ to \_\_\_\_\_

Undertaking signed on \_\_\_\_\_  
(copy attached)

Application verified by \_\_\_\_\_

Admitted                  Pending                  Not admitted                  Cancelled

**Resident Tutor**

**Warden**

**Provost**

**AMBEDKAR GANGULY STUDENTS' HOUSE FOR WOMEN**

**ACKNOWLEDGEMENT SLIP FOR ADMISSION 2023-24**

Form No. \_\_\_\_\_

Date: \_\_\_\_\_

Name of the applicant \_\_\_\_\_

Subject & Course \_\_\_\_\_

College/Department \_\_\_\_\_

Registration Fee \_\_\_\_\_

\_\_\_\_\_  
Signature of the Dealing Assistant

**List of enclosures (self attested photocopies) to be attached with the admission form:**

1. Fee Receipt of admission in University to the course.
2. Mark-sheet of the last Examination.
3. Certificate of the last examination.
4. Merit/Entrance list of the department.
5. Documents supporting Reserved category status (If applicable).
6. Certificate from employer of father/mother/husband/guardian in service (Annexure A). In case of self-employed parents/husband/guardian, a certificate from First Class Gazetted Office currently posted at the place of residence of the applicant (Annexure B).
7. Undertaking against Ragging (**Annexure I & II in the Bulletin**) to be submitted at the time of interview/**admission**. In addition to this, applicant is required to submit an undertaking with this link ([www.antiragging .in](http://www.antiragging.in)).
8. Residential **and official** address proof of local guardians, belong to Delhi/NCR (with their signature) should be the same as mentioned in the Application form.
9. A letter from HOD/Supervisor is to be issued for the applicant (M. Phil/Ph.D.) to certify that she is not working anywhere.
10. Residence-cum-Character Certificate from the Warden of the previous Hostel, if any.
11. First page of "Application to Admission to the Course" in which 'Hostel Requirement' option is to be filled by the candidate.

**Other information:**

1. Incomplete form will not be considered.
2. Furnishing incorrect information will lead to cancellation of admission to the hostel.
3. The admission will be valid for the current academic session.
4. The applicants are advised to check on the hostel notice board regarding interview dates, admission lists etc.
5. No individual communication shall be sent.
6. In case of any query, please contact : residentsagshw21@gmail.com/Ph. No. 8368373007